

Passport application checklist

The Norwegian Consulate General in Houston

All documentation must be prepared before the appointment at the consulate. All forms can be found on our website <https://www.norway.no/usa/houston/>

Documentation required for adults (18 years and over)

- Application form** completed and printed before the appointment
- Passport** (valid or expired) of all countries you are a citizen.
- Proof of legal residency in the United States:** valid U.S. permanent residency card, valid U.S. visa or an American passport. It must be registered in the Norwegian Population Registry of when you became a U.S. citizen or you need to bring your Certificate of Naturalization to show that you became a U.S. citizen after January 1, 2020 (this does not apply to those who are dual citizens by birth). Those who applied and acquired another citizenship before January 1, 2020 have to apply to reacquire their Norwegian citizenship before applying for a new passport.
- Credit card or debit card**

It's not possible for applicants to pick up the passport at the consulate. You must bring

- a **pre-paid, self-addressed envelope** from the US Postal Service (Priority/Express or Fedex w/tracking of your choosing), and
- a waiver for delivery of passport by mail (**Declaration of Waiver and Hold Harmless form**)
- If you have **re-acquired** your Norwegian citizenship after January 1, 2020 you must be able to document this.
- If applicable, a **decision letter from UDI** confirming your retention of Norwegian citizenship must accompany your application.

ATTENTION: When taking pictures at the consulate, we need to see your whole face and ears for the picture. This means that you should use hair ties or hairpins to ensure that there is no hair covering your face or ears. You also need to remove any earrings. Religious head coverings can still be worn.

Documentation required for minors (under 18)

Children must have an ID number to be issued a passport.

- The **same documentation as for adults** (see above), and
- Consent form** signed by both parents. If only one parent is accompanying the minor to the appointment, the signature of the absent parent on the consent form **must** be notarized, and
- Both parents' passports**
- You may bring two passport-size photos if the child(ren) are 9 years of age or younger. It is however preferred that the pictures are taken at the Consulate General in Houston.

Photo requirements:

- Glasses, earrings, and large hair accessories must be removed.
- Eyes must be open, looking into the camera, the mouth must be closed and the ears visible.
- No smiling, neutral facial expression.
- The photo should be of good quality, in color, taken against a light background and approximate size is 36x47mm.
- The pictures cannot be older than 3 months.