

Checklist for application for Passport Renewal

The Royal Norwegian Embassy in Addis Ababa

All documentation requirements **must** be finalized before the appointment. Your application will **not** be processed if the document requirements are **not** met. Please go to our [website](#) for more information.

Documentation requirements:

- The applicant's original passport**
- If the applicant is under 18 years, the original and valid passport (must include photo, date of birth, and signature) of the parent(s) attending the appointment.**
 - Ensure that the passport is signed under "Passport holder's signature".
- Consent given by both parents:**
 - If one parent cannot attend the appointment, consent can be given at a Norwegian police station or at a Norwegian Embassy before the appointment. Please see [here](#) for more information on how to give consent at a police station.
- Proof of legal residency (for Norwegian citizens):**
 - Valid Ethiopian passport/visa/residence permit
 - Valid Djiboutian passport/visa/residence permit
- If the passport is expired, the Embassy will be required to conduct extended ID-control cf. the Norwegian Police Directorates circular 2020/008.**

Fees for the application:

The money for the passport application fee must be brought to your appointment at the Embassy.

- See more information about the Embassy's fees [here](#).