

## Checklist for application for Norwegian National Identity Number for Passport

### The Royal Norwegian Embassy in Addis Ababa

All documentation requirements **must** be finalised before the appointment. Your application will **not** be processed if the document requirements are **not** met. Please go to our [website](#) for more information and have a look at Skatteetaten's [webpage](#) and go through their checklist before making an appointment at the Embassy.

#### Documentation requirements:

- Original and valid passport (must include photo, date of birth, and signature) of the parent(s) attending the appointment.**
  - If the passport is not Norwegian, a certified true copy must also be brought to the appointment.
  - Ensure that the passport is signed under "Passport holder's signature".
  
- Consent given by both parents.**
  - If both parents are listed on the birth certificate, the Embassy will need consent from both parents for the application for personal number for passport.
  - If one parent cannot attend the appointment, consent can be given at a Norwegian police station or at a Norwegian Embassy. Please see [here](#) for more information on how to give consent at a police station. A certified true copy of the passport of the parent not attending will also have to be presented at the appointment or sent to us prior to the appointment.
  
- Original birth certificate.**
  - The birth certificate must be legalised by the competent authority before the appointment.
  - Original documents must be presented to the Embassy to carry out the necessary inspections. If needed, the documents will be kept for further inspections by an ID- and document expert. If this is the case, the documents will be returned once the application is complete.
  
- If the child is a dual citizen, their other passport should be brought to the appointment.**
  
- 2 passport-sized photos to accompany the application.**
  - As children above the age of 10 must sign and give fingerprint samples when applying for a passport, children above the age of 10 will have to come back to the Embassy to take biometrics for the passport after the national identity number has been issued by the Norwegian Tax Authority. If the application process takes longer than expected, the Embassy might also request that the child comes back to the Embassy to take new pictures for the passport.
  
- Proof of legal residency (for Norwegian citizens):**
  - Valid Ethiopian passport/visa/residence permit
  - Valid Djiboutian passport/visa/residence permit
  
- If the parents are not registered as married in Folkeregisteret (the Norwegian Population Registry), you must bring a marriage certificate or a certificate on the mother's civil status at the time the child was born.**
  - This documentation must be legalised by the competent authority.
  - Original documents must be presented to the Embassy to carry out the necessary inspections. If needed, the documents will be kept for further inspection by an ID- and document expert. If this is the case, the documents will be returned once the application is complete.
  
- Documentation of paternity if the parents are not registered as married in Norway.**
  - If the father attends the appointment, he can sign a paternity declaration at the Embassy.
  - If the parents are not married and the dad is in Norway, the mother will fill out a form at the Embassy which will be sent to NAV in Norway. They will contact the father to establish paternity.
  - If the parents are married, but it is not registered in Norway and the father is in Norway, the father should contact his closest tax office to sign a paternity declaration. This declaration needs to be sent from the tax office to the Embassy before the appointment, as the mother needs to sign the original declaration at the appointment.

- **Reference number from Oslo University Hospital for DNA-testing**
  
- **The money for the passport application fee must be brought to your appointment at the Embassy.**
  - See more information about the Embassy's fees [here](#).