

# Passport application checklist

## The Norwegian Embassy and the Norwegian Consulates General in New York and San Francisco

All documentation must be prepared before your appointment. All forms can be found on our website (<https://www.norway.no/passports>) under the Forms menu.

### Documentation required for adults (18 years and over)

- ☐ **Application form** completed and printed before the appointment.
- ☐ **Passport** (valid or expired) of all countries of which you are a citizen.
- ☐ **Proof of legal residency in the United States.** *Bring one of the following:*
  - Valid U.S. permanent residency card
  - Valid U.S. visa
  - Valid U.S. passport. Either it must have been registered in the Norwegian Population Registry when you became a U.S. citizen, or you need to bring your Certificate of Naturalization to show that you became a U.S. citizen after January 1, 2020 (does not apply to those who are dual citizens by birth).
- ☐ If applicable, documentation that you have **reacquired your Norwegian citizenship after January 1, 2020.**
- ☐ If applicable, a letter from UDI confirming your **retention of Norwegian citizenship.**
- ☐ Please note that everyone must have a **personal number** before applying for a passport.
- ☐ Your information needs to be correct in the **Norwegian Population Registry** (Folkeregisteret) before you can be issued a passport. This includes correct name and registered place of birth.

### Documentation required for minors (under 18)

- ☐ The **same documentation required for adults** (see above)
  - ☐ **All applicants under 18 must be accompanied by both parents.**
    - Consent must be given and signed in person at either the Norwegian Embassy in Washington D.C., or general consulates in Houston, New York or San Francisco. As of November 1, 2022, it is possible to give either a one-time consent or your permanent consent. If permanent consent is given, only one parent has to be present for later applications.
  - ☐ Original of **both parents' passports.**
  - ☐ Original **U.S. permanent resident card, U.S. visa, or U.S. passport** of the Norwegian parent(s). If the parent(s) did not become an American citizen by birth, they must bring their Certificate of Naturalization.
- ☐ **Credit or debit card.** Cash payments are not accepted.

It is possible to pick up your passport in person at the Norwegian Embassy in Washington D.C. In New York please reply to the email you will receive when your passport is ready to set up an appointment to pick it up, and in San Francisco on demand. If you choose to get it mailed, you must bring the following:

- ☐ a **prepaid, self-addressed envelope** from the Postal Service, FedEx, or UPS (express or priority with the tracking of your choosing). We do not send out passport by regular mail.
- ☐ a completed **Passport Mailing Instructions form** (found on our website)

**Attention:** While taking pictures at the embassy or consulate, we need to see your entire face as well as your ears. This means that you should use hair ties or non visible hairpins to ensure that there is no hair covering your face or ears. You also need to remove any earrings and jewelry. Religious head coverings may still be worn.