

**DOCUMENT CHECKLIST SCHENGEN VISA TO NORWAY**

**List of supporting documents to be submitted by applicants in Vietnam**
*Submit all required**documents when you meet at VFS, otherwise the application may be rejected. Print out this list, tick off the boxes and sign.*

*Please note: Official documents marked with \* must be maximum three months old, legalised by the competent local authority and translated to English language.*

1. **GENERAL REQUIREMENTS**

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|[ ]  **Original passport** valid for three months after the intended travel and containing at least two blank pages. Copies of the bio data page and used pages  |
|[ ]  One **photo** not older than six months, not edited ([requirements](https://www.icao.int/Security/mrtd/Downloads/technical%20reports/annex_A-photograph_guidelines.pdf)) |
|[ ]  A signed print out of the **harmonised** **application form** from the [UDI online application portal](https://login.udi.no/udiabx.onmicrosoft.com/oauth2/v2.0/authorize?p=b2c_1a_signuporsigninidporten&client_id=9bb525d6-40a8-41a1-839c-23a4b7284544&redirect_uri=https%3A%2F%2Fmy.udi.no%2Fsignin%2Fb2c_1a_signuporsigninidporten&response_type=id_token&scope=openid%20profile&response_mode=form_post&nonce=638381179195812356.NzU2YmEyNDktMGZiMS00ZThmLThiNTQtNjEyMmJiNmYzOTk3NGRlY2E1OTUtYTRhNC00NTljLTg1MjAtNWJkMGU4ZDJmNjU3&state=CfDJ8EWQnwbckn9PikQlb7HR6EfY0SHXfgiOMV9nJcwuRWYeMHg2schOUmSDndq7_vZ3CX9umjJtpwWQEqfUb4hMEsHXq1zL93bsRL7wrkqKu-nsyriRNVRDbZm4ijel_C7UVA0NLF1xtIa8Ar5bXBedgOtbBNLiy9ADjjyrmIkqE_XS3cbumpldoZ7Lz9uAMZAOI8k8mpT3dPF1cepKda7X3mLOlS8Ez2Ki0dg5PoBv4LxOMxnpgiak-tEoKl56Bpc1U1ijN0rQ-GRYf76PmJzgBApEYpFzE769BMRg4JVNHzGN4JHkgIGyifJlu8mDwxDOIQ&x-client-SKU=ID_NETSTANDARD2_0&x-client-ver=6.10.0.0)  |
|[ ]  **Travel medical insurance** valid for the entire trip and the entire Schengen area, with coverage of at least EUR 30,000 |
|[ ]  **Flight reservation** of return or round ticket |
|  | **Proof of financial means**  |
|[ ]  Original bank account statements (company or individual) on the turnover during the last three months. In addition: |
|[ ]  If the applicant is employed: |
|  | [ ]  The last three payslips [ ]  Labour contract or recent employer statement[ ]  Approval for holidays  |
|[ ]  If the applicant is a company owner or self-employed: |
|  | [ ]  Certificate of registration of the company\*[ ]  Statement of taxes payment  |
|[ ]  If the applicant is retired: Pension statements |
|[ ]  Other means: |
|  | [ ]  Remittances[ ]  Credit cards [ ]  Regular incomes generated by property |
|[ ]  If the applicant is sponsored and/or hosted in a private accommodation[ ]  Applicants’ proof of sponsorship/private accommodation: [Sponsorship form](https://www.udi.no/globalassets/global/skjemaer/sponsorskjema-bm-og-eng.pdf)[ ]  Original invitation/guarantee letter [ ]  Copy of the passport or national identification card of the sponsor/host[ ]  Copy of the residence permit, if the sponsor/host is a foreigner[ ]  Bank account statements on the turnover during the last three months of  the sponsor/host when his/her financial means are not proven otherwise  |
|[ ]  **Proof of lodging;** hotel reservations, rental of holiday home, campus residence reservation or if stay with a family member or friend, proof of private accommodation (invitation) from the host: [Sponsorship form](https://www.udi.no/globalassets/global/skjemaer/sponsorskjema-bm-og-eng.pdf) |
|[ ]  **Proof of integration** into the country of residence: Household registration record (Hộ khẩu Gia đình)\*. |
|[ ]  **If the applicant is a minor:**[ ]  If the minor travels with one parent, written consent of the other parent or  guardian, except in cases of a parent having the care or custody alone\* [ ]  If the minor travels alone (without parents); written consent of both  parents or guardians having the care and custody of the applicant\*[ ]  Birth certificate of the applicant\*[ ]  Copies of the ID cards of the parents\* |

1. **DOCUMENTS TO BE SUBMITTED DEPENDING ON THE PURPOSE OF THE TRIP**

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|  | **Business trips**  |
|[ ]  An invitation from a firm or an authority to attend meetings, conferences or events connected with trade, industry or work |
|[ ]  Other documents which show the existence of trade or work relations |
|[ ]  Entry tickets for fairs and congresses, if applicable |
|[ ]  Documents proving the business activities of the company (import-export license, proof of prior businesses, certificate of registration of the company\*…) |
|[ ]  Certificate of the employment with stamp signed by a senior manager indicating the status of the applicant in the company |
|  | **Studies or other types of training**  |
|[ ]  Certificate of enrolment at an education establishment for the purpose of attending vocational or theoretical courses within the framework of basic or further training |
|[ ]  Student cards or certificates of the courses to be attended |
|  | **Tourism** |
|[ ]  Certificate of the travel agency confirming the booking of an organised trip or any other appropriate document indicating the travel plans |
|  | **Private reasons** |
|[ ]  If the applicant is visiting relatives: [ ]  Certificate of the existence of family relations\* [ ]  If the applicant is married, marriage certificate\* |
|  | **Political, scientific, cultural, sports or religious visits** |
|[ ]  Invitation, entry tickets, enrolments or programmes stating (wherever possible) the name of the host organisation and the length of stay or any other appropriate document indicating the purpose of the journey |
|  | **Official visits** |
|[ ]  Copy of the official invitation |
|[ ]  Verbal note issued by the authority concerned confirming the visit |
| **OPTIONAL:** |
|[ ]  If you want another person to represent you during the case process, you can give the person a [Power of Attorney](https://www.udi.no/en/word-definitions/power-of-attorney--authorisation-/)  |
|[ ]  If you are applying for a long-term visa with multiple entries, we recommend that you submit your previous visas with entry/exit stamps  |
| **Applicant’s remarks (if any) and signature:**  |
| **VFS’ remarks:** |
| VFS center: Date: Signature: |