

CHECKLIST - VISIT RELATIVES/BOYFRIEND/GIRLFRIEND/FRIENDS IN NORWAY

IMPORTANT REMINDERS BEFORE YOU SUBMIT YOUR DOCUMENTS

- > Applicants should meet in person for submission of application and biometric data registration.
- > It is the applicant's responsibility to ensure that all documents are arranged according to the checklist.
- > Check the boxes to confirm which documents you are submitting.
- > Photocopies must be clear and readable in A4- format. Remove all staples and paper clips.
- > Answer the Questionnaire before your submit your documents.
- > If two or more people of the same nationality are travelling together, they should register as a GROUP application.

DATE OF APPLICATION: _____

(dd/mm/yy)

NAME OF APPLICANT: _____

Last Name

First Name

Middle Initial



SUBMIT IN THIS ORDER

- Cover Letter** must be printed from the Application Portal and signed by the applicant
It has the receipt number which serves as the applicant's proof of payment.
 - One (1) passport sized photo with white background and not older than 6 months.** Edited photos are not accepted.
Paste your photo (do not staple) on the upper right corner of the Cover Letter.
 - Original Passport** - and photocopy of biopage and all used pages (with visas and stamps)
Original passport should be submitted along with the application.
Passport should be valid for at least 3 months after planned departure from the Schengen Area.
Valid passport must have at least 2 unused pages (if approved, the visa will be affixed on said page/s)
Photocopies of Previous Passports, if applicable - (for the past 3 years) - biopage and used pages (with visas and stamps)
 - Evidence of legal stay** in the country you are residing - For example a passport, visa, residence permit, work permit.
Residence permit should be valid at least 3 months after planned departure from the Schengen area.
 - Letter of invitation from your relative/friend/boyfriend/girlfriend.** The letter should indicate how they know each other, who will shoulder the cost of the trip, and where applicant will be staying during his/her trip.
 - If visiting a relative, submit proof of relationship**
Photocopies of Birth Certificates/Marriage Certificates etc.
 - If visiting a friend, boyfriend or girlfriend submit his/her photocopies of passport with stamps including biopage to indicate time spent together.** If both parties have spent time together outside Malaysia/Brunei, both parties' passports with stamps should be submitted. If inviting person is not an EU/EEC Citizen, submit a copy of current residence permit.
 - Photocopy of Travel Medical Insurance** - can be bought from any insurance company; should be valid in all Schengen States and cover the entire period of the person's intended stay. The min. coverage shall be EUR 30,000/USD 50,000.
 - Photocopy of Roundtrip Airline Ticket Reservation** - Do not pay for/buy the ticket until a visa has been granted.
 - Confirmation of accomodation** (e.g. Hotel bookings) - If applicant is not going to stay with the inviting person.
 - Documentation of funds to cover the trip** - For example confirmation letter from bank, or last few pages of bank account statement, and/or copy of credit card and balance for this account and/or pay slips.
- OR**
- Original UDI Guarantee Form for Visits plus photocopy** - stamped and signed by the Norwegian Police.
 - Documentation of funds to cover the trip** - For example confirmation letter from bank, or last few pages of bank account statement, and/or copy of credit card and balance for this account and/or pay slips.
 - If currently employed** submit Certificate of Employment stating position, length of service, salary, duration of approved leave of absence, and payslips for the last 3 months.
 - If the applicant is self-employed** - Tax number, business licence and a copy of your income tax

- If currently a student** submit Certification of enrolment from the school & school ID. If you will be going on a holiday during summer or semestral break, submit a certification of reservation or certification of enrolment to prove that you are enrolled for the next school year/semester. If travelling during school year, a certificate of leave of absence from school.
- Photocopies of documentation of own means/properties (if applicable)**
Examples: Property documents in country of residence/origin, Bank account statements etc.

ADDITIONAL MANDATORY REQUIREMENTS FOR MINORS (under the age of 18)

- Birth Certificate of the applicant (photocopy)**
- If travelling alone:** Original letter of consent signed by both parents and photocopies of passports/valid IDs of parents with signature.
- If travelling with only one of the parents:** Original letter of consent signed by the other parent and photocopy of valid ID with signature.
- If only one parent has the sole custody of the child:** Photocopy of Court Decision awarding custody to that one parent must be submitted.
- If the other parent is dead:** Photocopy of Death Certificate must be submitted.

NB: For the protection of children, the above documents may be verified and longer processing time can be expected.

QUESTIONNAIRE

1. What is your relationship to the reference person? He or she is my _____

If the reference person is your friend/boyfriend/girlfriend, how long have you known him/her? _____

a. How did you meet? via Internet Introduced by friends/relatives Others, please specify: _____

b. Have you met him/her in person? YES NO

If YES, where and when did you spend time together? Indicate places and dates: e.g. Kuala Lumpur, Mal., from Jan.1 to 20, 2019

Place (City, Country)

Dates (from and to)

2. What is your marital status? SINGLE MARRIED WIDOW (ER)
 SEPARATED DIVORCED WITH COHABITANT

3. Do you have children? YES, how many? 1 2 3 or MORE NONE

4. Do you have a job? YES, since when have you been employed? _____ Income per month? _____
 IF NONE, please write other sources of income: _____ Income per month? _____

5. Have you been to Schengen area before? YES, indicate which country and date of travel: _____
 NO

6. Do you own a property? YES, please specify: _____
 NONE

7. Do you have any planned side trips outside Norway? YES, indicate which country and no. of days: _____

NONE

8. Do you have hotel bookings or anywhere to stay? YES, submit photocopies of hotel bookings/accommodation

NONE

9. Additional Information: _____

I hereby confirm that all the information stated and supporting documents are true and correct.

I have been informed:

That I will not have my passport in my possession during the process of my visa application.

That an application without the complete set of documents according to the above mentioned checklist may result in a rejection of my visa application.

That additional supporting documents may be requested from the competent authorities. In case of refusal, visa fees are not refundable.

Signature of Applicant

Place, Date

08.10.2019
