

## PASSPORT CHECKLIST and INFORMATION:

In accordance with the Norwegian Passport Act §3, it is a condition for entitlement to a Norwegian passport that you provide proof of your identity and your Norwegian citizenship. The same rules and procedures apply for both first time applications and applications for renewal. Please read all the information below before booking an appointment.

**You have proof of legal residency in the United States:** A valid US Permanent Resident card (Green Card) or a valid US visa must be presented at the appointment.

**Dual citizens:** Both passports must be presented. If applicable, a letter from UDI confirming your retention of Norwegian citizenship must be presented.

**Minors (under 18):** Both parents must sign the *Consent form*. If only one parent is accompanying the child to the appointment, the signature of the absent parent on the consent form must be notarized.

**Applicants over the age of 12 years:** Photo, fingerprints and electronic signature will be taken on site by our biometric kiosk.

**Children under the age of 12 years:** may lodge their passport application at an honorary consulate as long as the application is lodged in time for the embassy to finalise and approve the application, and at least four weeks, before the applicant turns 12.

For children under the age of 12 years, 2 x color photos must be brought to the appointment. The photos must be recent, and never older than 6 months.

**Fee for Norwegian Passports: Adult** - \$55, **Minor** up to the age of 16 - \$33.

The Consulate General in San Francisco presently only accepts Money Order or Cashier's Check.

**Delivery of new passport:** If you cannot collect your passport in person, we can organize to have it sent. You must bring a prepaid and self-addressed envelope from USPS, FEDEX or UPS, express or priority w/tracking of your choosing, to the appointment.

**Emergency Passports:** Please provide 2 x color photos with the passport application.

**Lost passport:** Please fill out the *Notification of Loss of Passport* form.

### **Please note:**

- You have to be registered in the National Registry with an 11 digit personal ID number.
- If you emigrated from Norway between 1960 and 1975, please contact us to verify if you are registered correctly in the National Registry
- If you have ever changed your name, the name change must be registered in the Norwegian National Registry. All applicants must ensure that they are registered in the Norwegian National Registry with the same name they use in their country of residence. A passport can only be printed in the name you are registered under in the National Registry.
- If you have moved to a country outside the Nordic countries for a stay longer than six months, you must notify the Norwegian Tax Administration.