

LIST OF REQUIREMENTS FOR PRIVATE VISITS WITH INVITATION (FAMILY, BOY/GIRLFRIEND, FRIENDS)

Below is a list of the required documents. All documents must be brought in original when handing in the application, and only clear copies must be submitted. If not all the required documents are submitted with the application, the applicant will be asked to sign a disclaimer at VFS Global. Please note that the list is not complete and that Embassy may require the applicant to provide other documents for visa processing purposes.

- Duly filled and signed application form (from Application Portal)
- Signed and dated cover letter (from Application Portal)
- Payment receipt (from Application Portal)
- One passport size photo on a white background, not older than three months
- Passport with a validity of no less than three months after the intended return date from the Schengen area and a minimum of two blank pages
- Copy of passport, including previous visas
- Copy of Ugandan residence permit for non-Ugandans with a validity of no less than three months after the intended return date from the Schengen area
- Invitation letter from the host stating type of relationship, purpose of visit, period of visit, sponsorship of travel and accommodation costs
- For family visits, please provide documentation of kinship, e.g. marriage or birth certificates. Please note that birth certificates issued after January 2016 have to be issued by NIRA
- For boy/girlfriend visits, please provide documentation of the relationship, e.g. photos, entry/exit stamps and/or visas in passport from previous visits
- Letter of introduction from employer, organization or school confirming employment or enrolment and also stating employment period and granted period of leave
- Applicant's pay slips for the last 4 months
- Applicant's bank statements for the last 4 months
- Documentation of the host's financial means, i.e. bank statements or pay slips, if he/she is fully or partially sponsoring the intended visit
- Applicant's marriage certificate, where applicable
- Birth certificates of applicant's children, where applicable
- Copy of host's passport or ID
- Flight reservation. Please do not purchase your ticket before you have been granted a visa
- Travel Health Insurance valid in all Schengen countries, with a minimum cover for medical treatment and repatriation of 30.000 EUR

- If the applicant is a minor and intends to travel without or with only one of the parents, both parents will be requested to sign a parental consent at the Embassy