

# Personal Number Application Checklist

## The Norwegian Consulate General in San Francisco

### Documentation required for minors (under 18).

- Application letter** (for template, see [norway.no/sanfrancisco](http://norway.no/sanfrancisco)).
- Original or notarized copy of the minor's **birth certificate**.
- If the minor is a dual citizen, the **US Passport** or a notarized copy of it (if they have one).
- Original or notarized copies of **both parents' passports** (if they do not have passports, a valid ID is required, still bring any expired passports).
- Original or notarized copy(-ies) of the **US permanent resident card, US visa or American passport** of the Norwegian parent(s). If the parent(s) did not become an American citizen by birth, they need to bring their **Certificate of Naturalization**. If applicable, also bring proof of **Retention of Citizenship** for the Norwegian parent(s).

It is required that married couples register their marriage with the Norwegian Tax Administration in Norway themselves **prior** to applying for a personal number for their child.

Please send your marriage certificate with an **apostille** along with copies of your passports to the Norwegian Tax Administration in Norway (Skatteetaten). Address: Postboks 9200 Grønland, 0134 Oslo, Norway.

[www.skatteetaten.no](http://www.skatteetaten.no)

If the parents were not married at the time of the child's birth, they will have to establish the paternity or co-maternity in Norway themselves **prior** to applying for a personal number for their child. Please note that NAV requires the birth certificate to have an **apostille**. Visit NAV's website where you can download the application form and read the information about how to establish paternity or co-maternity:

<https://www.nav.no/en/home/relatert-informasjon/paternity-or-co-maternity-established-abroad>

### In special cases:

- Death certificate, if either parent is deceased
- Court order etc., if different from parents listed on birth certificate
- Recognition of adoption from Bufdir/Bufetat, if the child is adopted

### Documentation required for adults (18 and older).

- Application letter** (for template, see [norway.no/sanfrancisco](http://norway.no/sanfrancisco)). Please include the full names and birth dates of both parents in the application letter.
- Original or notarized copy of **valid photo ID**, e.g. driver's license (if the applicant do not have a passport).
- Original or notarized copy of valid **US permanent residence card/visa** (non-US citizens).
- For dual citizens, the **US Passport** or a notarized copy of it.
- Original or notarized copy of **birth certificate**.
- Original or notarized copy of **passport(s)** and **green card, visa, naturalization certificate, or retention of citizenship** from the parent(s) from which your Norwegian citizenship derives.
- If applicable, your **retention of citizenship**.

If you are over the age of 22 and you have not applied for retention of citizenship, please contact us for information.

If you have reclaimed your Norwegian citizenship and need a personal number, please contact us for information.