

DOCUMENT CHECKLIST SCHENGEN VISA TO NORWAY
OFFICIAL DELEGATIONS/SEAFARERS/LORRY DRIVERS/AIRPORT
TRANSIT VISA

The documents must be provided in:

- A4 format only. No staples or pins. If not specified otherwise, copies are accepted.
- No supporting documents will be returned.

Print out this list, tick off the boxes in the left column and sign.

I. GENERAL REQUIREMENTS

	Original passport issued in the last 10 years and valid for min. 3 months after the intended travel & containing at least two blank pages.	
	UK residence permit valid for at least one month beyond the intended departure from Schengen	
	One photo no older than six months, not edited (requirements)	
	A signed print out of the Harmonised application form from the UDI online application portal	
	Confirmation of paid fee from the UDI online application portal	
	Travel medical insurance valid for the entire trip and the entire Schengen area, with coverage of at least EUR 30,000	
	Proof of reserved return ticket to the UK or proof of onward travel (if not returning to the UK)	
	UK bank account statements in your name for at least the last three months and showing the current balance; If you are financially supported by your spouse or parents, you must provide their bank statements, proof of the family ties and a letter confirming that you are supported. If your sponsored by a person or a company in Norway, such proof of sponsorship must be given through UDIs official sponsorship form	
	Credit card(s) and credit card account statement in your name	
	Proof of accommodation or of sufficient means to cover the costs of accommodation. If you are sponsored by a person or company in Norway, such proof must be given through UDIs official sponsorship form	
	If you are employed: Recent, official and signed letter from your employer and pay slips for the last three months.	
	If you are self employed Recent, official and signed letter from an accountant, banker or solicitor documenting your business in the UK and self-assessment form edited by revenue and customs authorities.	
	If you are a student: Recent, official and signed letter from school, college or university in the UK	
	MINORS UNDER 18 YEARS All minors (children under 18 years): birth certificate For minors travelling alone or with only one parent: a) original passports of both parents, or certified copy of the biodata page of the passports; b) proof of consent of parental authority or legal guardian; and c) British school certificate. In the case of sole custody, the following documents must be submitted:	

	a) birth certificate mentioning one parent; b) death certificate of absent parent; or c) court ruling	
	OPTIONAL If you want another person to represent you during the case process, you must give the person a power of attorney	

II. DOCUMENTS DEPENDING ON THE PURPOSE OF YOUR VISIT

	A) OFFICIAL DELEGATIONS - a letter issued by an authority of the third country concerned confirming that the applicant is a member of the official delegation travelling to a Norway to participate in the above-mentioned events, accompanied by a copy of the official invitation from the intergovernmental organization in Norway; or - a verbal note	
	B) SEAFARERS: - seaman's book, if applicable; - a recent, signed and official letter from recruiting company stating the name and rank of the seafarer; and - vessel's name, vessel's arrival date in port and the date the seafarer joined the vessel	
	C) LORRY DRIVERS - a recent, signed and official letter from the national association (union) of carriers of the host country providing for international road transportation, stating the purpose, duration and frequency of the trips; - written request from the partner company based in the Member State; - driver's licence for international transport; and - way bill	
	D) FOR AIRPORT TRANSIT VISA - Visa or entry permit for the country of final destination and - confirmed tickets for the onward journey	

<p>Applicant's remarks</p> <p><i>I have been made aware of the general processing time, including the additional courier lead times.</i></p> <p><i>I have been informed that all required documents must be submitted, otherwise the application may be rejected.</i></p> <p>Date: _____ Signature _____</p>
<p>VFS' remarks:</p> <p>VFS center: _____ Date: _____ Signature _____</p>