**List of supporting documents to be submitted by C-visa applicants**

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| **Name:**  **DOB: Citizen of:** | | **E-mail:**  **Phone number:** | | |
| |  | | --- | | Prepare all the relevant documents listed below before you deliver the application**, otherwise the application might be refused by the Embassy of Norway in Cairo.**  The documents mentioned below must be translated into English or Norwegian in a separate document. | | | | | |
|  | **Required documents:** | **Y** | **N** | **Remarks** |
| **1** | Signed **cover letter**, **application form**, and **receipt** of payment from Application Portal Norway.  The cover letter which is printed from the Application portal <https://selfservice.udi.no/> must be signed by the applicant (if minor, signed by both parents or legal guardians). Two passport size photographs in color must be attached, 35–40 mm wide, dating from the last 6 months. |  |  |  |
| **2** | **Passport:**  You must have a passport that is valid for at least three months after the end of your visit. The passport must be issued within the last ten years. Passport/Travel document must have at least two consecutive blank pages. You must submit a copy of the identification page, and you should sumit copies of all used passport pages. |  |  |  |
| **3** | **Medical insurance:**   * must cover at least EUR 30,000 * must be valid throughout the Schengen area * must be valid for the whole period you plan to stay in Norway or in the Schengen area. |  |  |  |
| **4** | **Certificate from the Mogamma:**  For first time travellers, or in case of passport loss: a Certificate from the Mogamma covering the past 7 years. |  |  |  |
| **5** | Bookin **Booking Proof:**  A round trip booking, if applicable. The ticket should be bought only after the visa has been issued. |  |  |  |
| **6** | **A proof of accommodation.** |  |  |  |
| **7** | **Purpose of the trip:**  Document substantiating the purpose of the stay. |  |  |  |
| **8** | **Solvency:**  Original bank statements for the past 6 months copied and translated. In the absence of bank account, proof of other assets has to be provided. |  |  |  |
| **9** | **Original guarantee form stamped by the police:**  If you are going to visit Norway, you must show that you have enough money for your stay in Norway and for the trip home. If you do not have money yourself, the person you will be visiting must provide a financial guarantee by filling in a guarantee form at the local police in Norway. |  |  |  |
| **10** | **Document to be provided by employees:**  Certificate of employment, specifying the date of recruitment, position in the company and salary level. |  |  |  |
| **11** | **Document to be provided by company owners:**  Original of the commercial registry and tax card. |  |  |  |
| **12** | **Document to be provided by pupils and students:**  Proof of enrolment in school or university |  |  |  |
| **13** | **Document to be provided by minors:**   Original birth certificate of the child   Passport from both parents  If the minor travels alone:   Consent from both parents, provided either through a notarised certificate or by a form signed at VFS’s premises.  If the child travels with one parent only:   Notarized/certified consent from the other parent  If only one parent has guardianship of the minor:   The relevant court decision  If the other parent is dead:   Death certificate |  |  |  |
| **14** | **List of supporting documents to be submitted by**  **applicants travelling for the purpose of tourism**  A: If the applicant is an employee:   * Confirmation of leave approval.   B: Itinerary, if visiting more than one Member State |  |  |  |
| **15** | **List of supporting documents to be submitted by**  **applicants travelling for business**  A: Invitation letter: Official invitation from the inviting  company in Norway (on official company paper, stamped  and signed) containing the following information:   * the full address and contacts of the company * nature of the business * name and position of the countersigning officer * purpose and duration of the visit * person or entity who will bear the travel and living costs * whether the sponsor gives financial guarantee for the visa applicant's return to Egypt.   B: Letter of introduction: Information to be provided by  the Egyptian invited company, with official company  paper stamped and signed, mentioning clearly:   * full address and contact persons of the company * name and position of the countersigning officer * name, position, salary and years of employment (if applicable) * purpose of the visit * nature of the work contract person or entity which will bear the applicant's travel and living costs.   C: Copy of the invited company’s registry or tax card. |  |  |  |
| **16** | **List of supporting documents to be submitted by**  **applicants travelling for the purpose of visiting**  **family/friends**  A: Invitation letter: An invitation letter signed by host family/friends, with information about the following:   * information about why you have been invited, for example to a wedding or a christening * proposed dates for the visits and, if relevant, the dates of the family gathering * information about the person inviting you, for example about his/her work and home * information about the relationship between you and the person inviting you, for example whether you are related, how and when you met   B: Photocopies of proof of relationship:   * If visiting a **relative**: submit birth- or marriage certificates or other document to prove the family relationship. * If visiting **boyfriend/girlfriend**: submit a written letter from reference person in Norway with information on how and when you met and how much contact you have, how many times you have met and where. Submit photocopy of reference person’s personal page in passport and copies of pages with stamps showing travels to applicant’s country to prove time spent together. If both parties have spent time together outside Egypt, copies of both parties’ passports with stamps should be submitted. |  |  |  |
| **17** | **List of supporting documents to be submitted by**  **applicants travelling for the purpose of medical**  **treatment**  A: Certificate from a medical doctor (designated by the consulate) and/or a medical institution. The certificate should state the medical history of the patient and what kind of medical treatment is needed.  B: Official document from the receiving medical institution  It should confirm that it can perform the specific medical treatment and that the patient will be accepted accordingly.  C: Proof of financial arrangement made  D: Any other correspondence between the sending medical doctor and the receiving medical institution, if available. |  |  |  |
| **18** | **List of supporting documents to be submitted by**  **applicants travelling for the purpose of cultural/sports**  **events**:  A: For minors:   * Student card and original letter of the school mentioning: the full address, telephone number of the school, permission for absence, name and function of the person giving the permission.   B: Original letter of invitation from the organiser of the event in Norway.  C: If applicable: letter of the institution sending the  concerned applicant. |  |  |  |

**If you don’t have a residence in Egypt (this is applicable for tourists etc.):**

☐ I want to apply for a visa even though I don’t have a residence in Egypt. I am aware that my application might be refused because of this. I know that the Embassy can receive, and process an application if the applicant has proveded “justification” for applying from Egypt: (for instance if the applicant wishes to visit a family member in Norway who has become very ill.)

**If you have a residence in Egypt (this only applies for non-Egyptians):**

☐ I know that my residence in Egypt must be valid for at least three months after the intended stay in Schengen, and that my application could otherwise be refused.

**If you have applied for a multiple entry visa:**

☐ I am aware that my application might be partially refused, if I submit an application without fulfilling the conditions for multiple entry visa in the Visa Code Article 24. Among other things, it is a condition that the applicant proves his integrity and reliability, (in perticular the lawful use of previous visas), and that the applicant proves the need or justifies the intention to travel frequently and/or regularly. First time travelers are recommended to apply for a single entry.

☐I want to apply for a single entry visa.

**If some of the required documents are missing:**

☐I have understood that I have to submit the above-mentioned missing documents to the Norwegian Embassy within 1 - one - week. I accept by signing this form that the matter will be decided without the requested documents and that the decision may be to my disadvantage, if I will not submit the documents within one week.

☐ I do not intend to bring the missing documents to the Norwegian Embassy.

☐ I do intend to bring the missing documents to the Norwegian Embassy

**Note:** The Embassy reserves the right to request additional information/documentation and, if deemed necessary, to interview the applicant.

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Name and signature of VFS’s officer Date

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Applicant’s Signature