



ROYAL NORWEGIAN EMBASSY

## INVITATION TO TENDER

### VIDEO DOCUMENTATION PROJECT- NORWAY INDIA PARTNERSHIP INITIATIVE

#### CASE NO. 842.3 F

The Norwegian Public Procurement Act and part I of the Norwegian Public Procurement Regulations applicable on the date of 03.03.2017 apply to this contract.

#### 1. GENERAL INFORMATION

The Royal Norwegian Embassy in New Delhi, hereinafter referred to as the Contracting Authority, is inviting participation in a tender procedure to establish a contract for the creation of a video documentation.

The Contracting Authority may invite the tenderers to negotiations provided the Contracting Authority, following an initial evaluation of the tenders, considers this appropriate.

The tentative schedule for the procurement process is:

Activity	Time/Date
Invitation to tender made public on The Royal Norwegian Embassy New Delhi's website	03.04.2017
Deadline for receipt of tenders	03.05.2017 at 17.30 hrs
Notification of award	14.06.2017
<b>Contract signature</b>	15.06.2017
Expiry of tender validity period (tenders remain open for acceptance for 30 days after the deadline for receipt of tenders)	03.05.2017 at 17.30 hrs

All questions and enquiries regarding this invitation to tender are to be submitted by email to [emb.newdelhi@mfa.no](mailto:emb.newdelhi@mfa.no).

Complete tenders must be in English and must be delivered electronically to: [emb.newdelhi@mfa.no](mailto:emb.newdelhi@mfa.no). Write “Tender, case no. 842.3 F” in the subject field.

All tenderers will be notified by email when a decision has been made on the award of contract.

The tenderer must confirm whether he/she may have or not have potential conflicts related to the requested services.

## **2. ABOUT THE CONTRACT**

### **2.1 Description of the services required**

We invite documentary filmmakers in India for proposals for video documentation of results from Norway India Partnership Initiative (NIPI).

NIPI is a joint collaboration between the Government of Norway and Government of India. Started in 2006, the partnership provides strategic, catalytic and innovative support to India’s National Rural Health Mission (NRHM), in four high focus states – Bihar, Odisha, Madhya Pradesh and Rajasthan. NIPI has a focus on maternal and newborn health, especially the continuum of care from home to facility, and capacity building of health personnel in the same states. Please refer to <http://www.nipi.org.in/> for more information.

The video documentation should bring out the essence of the NIPI programs. Our target audience is broad. We wish to reach both the grassroots’ healthcare providers who contribute to the NIPI programs as well as people involved and/or interested in mother- and childcare programs such as pediatricians, public health professionals, corporates, NGOs, foundations, students, researchers and the general public. Our aim is that the video will inspire them to support mother and childcare programs by knowing and understanding how NIPI empowers families, women and children, and has made a positive change in society.

We invite experienced video documentation makers to think out of the box and to be creative and innovative in their suggested concepts for how this can be done. We are looking for untraditional and unconventional ways of communicating our messages and engaging people through video as a medium. After having received the suggestions, selected candidates will be contacted for a meeting at the embassy to review the application and make the pitch.

The timeframe for the project is that filming should start in July 2017, and that the video documentation should be finalized by the end of October 2017. The final documentary must be prepared and given to the Embassy within December 2017.

## **2.2 Contract type**

The following standard contract will be used: Consultancy Assignment Agreement  
Consultancy Assignment Agreement.

## **3. CONDITIONS FOR PARTICIPATION**

This call is open for Indian companies/film makers only.

### **Mandatory documentation**

Signed “Declaration of good conduct”, Appendix 1.

### **Technical and/or professional ability**

#### **Documentation that must be provided:**

The applicants must show written record and supply examples (video) of earlier work record of their work, and must provide references (minimum two) from previous work/achievements within the field of video documentation work.

## **4. AWARD CRITERIA**

### **4.1 Proposed solution for the service required (weight 70%)**

Tenderers must submit a description of the proposed solution in accordance with chapter 2.1. This should include an assessment of risk factors and a progress plan.

### **4.2 Expertise specific to the service required (weight 20%)**

Tenderers must submit details of relevant competence and experience for each of the consultants they propose to use. A CV should be submitted for each consultant as additional documentation of competence and experience.

### **4.3 Budget (weight 10%)**

The budget for all the work should not exceed INR 2 282 000,- and cover all potential costs such as travel, equipment etc.

# Appendix 1: Declaration of good conduct

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This declaration concerns:

Name of enterprise		Organisation number	
Address		Country	
Postal code		City/town	

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I hereby confirm that this enterprise has not been convicted of:

- Participation in a criminal organisation
- Corruption
- Fraud
- Money laundering

Furthermore, the enterprise has not been convicted of any criminal offence related to its business conduct and has not in the pursuit of its business activities committed any serious breach of professional or ethical standards in the branch concerned.

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Date

General Manager

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