Royal Norwegian Embassy – Amman Regional Hub for Middle East and North Africa Country: Egypt and Libya

Checklist – Visitor's Visas to Norway — Business/Official السفارة الملكية النرويجية – عمان المركز الإقليمي للشرق الأوسط وشمال افريقيا قائمة تدقيق الأوراق المطلوبة /Checklist الدولة: مصر وليبيا تأشيرة الزيارة للنرويج

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through a notarised certificate or a form signed at the embassy premises or at the external service provider VFS;				
		through a notarised certificate or a form signed at the embassy premises or at the external service provider VFS;		

	· a copy of the minor's birth certificate and a copy of each parent's passport must be provided. (b) If minors travel with only one of their legal guardians:	
	 Original consent of the parental authority or legal guardian not travelling with their minor child must be provided through a notarised certificate or a form signed at the consulate premises or at the external service provider; 	
	· a copy of the minor's birth certificate and a copy of the passport of the authorising adult must be provided.	
	متطلبات إضافية اذا كان مقدم الطلب قاصر (دون سن الثامنة عشر) (أ) إذا كان الشخص القاصر يرغب بالسفر بدون الوصي (ولي الأمر) القانوني، يجب تقديم التالي: ص موافقة السفر أصلية من (كلا الوالدين) أو الوصي القانوني إما من خلال تقديم شهادة موثقة من كاتب العدل أو نموذج موقع في مقر	
	السفارة أو ال VFS 0 صورة عن شهادة الميلاد للشخص القاصر وصورة عن جواز سفر كلا الوالدين. 0 صورة عن شهادة الميلاد للشخص القاصر وصورة عن جواز سفر كلا الوالدين. (ب) إذا كان الشخص القاصر يرغب بالسفر مع وصي/والد واحد فقط دون الآخر، يجب تقديم التالي: 0 موافقة السفر وعدم الممانعة أصلية من الوالد أو الوصي القانوني الآخر من خلال شهادة موثقة من كاتب العدل أو نموذج موقع في مقر السفارة أو ال VFS	
	 صورة عن شهادة الميلاد للشخص القاصر وصورة عن جواز سفر الشخص المفوض. 	
	Proof of accommodation, such as:	
	· a prepaid hotel reservation	
	· confirmation of a hotel reservation	
	· confirmation of prepaid accommodation	
	· confirmation of private accommodation	
	· proof of sufficient financial means to cover accommodation costs	
13	Sponsorship and invitation form if a sponsor (company/organization) is covering your expenses to travel and stay in Norway (Sponsor for visitors - UDI). Your sponsor can fill out a digital sponsorship and invitation form with their electronic ID or use UDI paper form.	
	سبب سنكي أصلي موقع ومختوم باللغة الإنجليزية لآخر 3 أشهر. في حالة عدم وجود حساب بنكي، يجب تقديم دليل على الأصول الأخرى مثل قسائم الرواتب. بدلا من ذلك ، يمكن تقديم كشوف الحسابات المصرفية للشخص الذي يتكفل بمصاريف الرحلة.	
	نموذج الدعوة والكفالة للنرويج إذا كان الكفيل/الداعي (شركة/منظمة) يغطي نفقات سفرك وإقامتك في النرويج يمكن للكفيل تعبئة استمارة الكفالة الرقمية والدعوة باستخدام هويته الإلكترونية، أو استخدام النموذج الورقي الخاص بدائرة الهجرة النرويجية.	
14	This checklist, signed. قائمة تدقيق الأوراق هذه، موقعة.	
	1 25 4 1022 0955 6222 000	
	زبارة عمل/ زبارة رسمية Business /Official	
	Business /Official زيارة عمل/ زيارة رسمية Official invitation from the inviting company (on official company paper, stamped and signed) containing the	
	Official invitation from the inviting company (on official company paper, stamped and signed) containing the following information: o the full address of the company and contact persons	
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1	Official invitation from the inviting company (on official company paper, stamped and signed) containing the following information: o the full address of the company and contact persons o nature of the business o name and position of the person signing the invitation o purpose and duration of the visit o person or entity who will bear the applicant's travel and living costs. cultive indicate in the state of the side of	
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	Official invitation from the inviting company (on official company paper, stamped and signed) containing the following information: o the full address of the company and contact persons o nature of the business o name and position of the person signing the invitation o purpose and duration of the visit o person or entity who will bear the applicant's travel and living costs. : السمية من الشركة الداعية (مروسة) على ورق الشركة الرسمي، مختومة وموقعة من الشركة وتحتوي على كافة المعلومات التالية العلوم النين يمكن الاتصال بهم Oطبيعة العمل Oالاسم والمسمى الوظيفي للشخص الموقع على الدعوة Oالغرض من الزيارة ومدتها Ont الذي سيقوم بتحمل نفقات الزيارة و تكاليف السفر والمعيشة لمقدم الطلب. Information to be provided by the sending company: · Copy of the sending company's recent registry/tax card.	

o name and position of the person signing the statement			
o applicant's name, position, salary, and number of years employed (if applicable)			
o purpose of the visit			
o the characteristics of the applicant's work contract			
ا أن تقدمها الشركة المرسلة:	المعلومات التي يجب		
نسخةً من السُّجل الضريبي / البطاقة الضريبية للشركة المرسلة.			
الشركة الرسمي مختوم وموقع، ويتضمن المعلومات التالية:	بيان/رسالة على ورق		
العنوان الكامل للشركة والأشخاص الذين يمكن الاتصال بهم	0		
الاسم والمسمى الوظيفي للشخص الموقع على البيان/الرسالة	0		
اسم مقدم الطلب ومسماه الوظيفي وراتبه وعدد سنوات الخدمة/العمل، إن وجد	0		
الغرض من الزيارة	0		
خصائص/سمات عقد العمل لمقدم الطلب	0		

I confirm that I have been informed that if I do not hand in all documents on the checklist and my application is incomplete, this may lead to my application being refused. The processing time is 15 days which starts from the day the Embassy in Amman receives the application, usually the following working day, after the application is submitted at VFS. In some cases, applications are sent to the Directorate of Immigration (UDI), and the processing time in these cases may be up to 45 calendar days.

The VFS officer receiving my application has pointed out to me the documents that should have been submitted (if any).

أؤكد بأنه قد تم إعلامي بأنه يعتبر طلبي ناقص إذا لم أقم بتسليم جميع الأوراق المذكورة هنا وقد يتم رفض الطلب. فترة معاينة الطلب هي خمسة عشر يوما تبدأ من تاريخ استلام السفارة في عمان للطلب عادة ما يتم استلام الطلب يوم العمل التالي في عمان بعد تقديم الطلب في VFS . في بعض الحالات، قد تُرسل الطلبات إلى دائرة الهجرة (UDI) ، وقد تصل فترة معاينة الطلبات في هذه الحالات إلى 45 يومًا. وقد أشار موظف VFS الذي استلم طلبي إلى الوثائق التي كان ينبغي علي تقديمها (ان وجدت).

Applicant's signature:: توقيع مقدم الطلب :
Date/Place – المكان/التاريخ :
-: توقيع موظف مكتب التأشيرات VFS officer's signature /VFS
: الملاحظات/:Comments

(*) If your application lacks any of the above documents marked (*) it is considered inadmissible and your documents, including the application fee, will be returned to you without delay. (Visa Code art. 19:3).

Important notice: The mere submission of the listed documents does not guarantee the issuance of a visa. Individual assessments are made in every case.

Version date: 12 Jan. 25

إذا كان طلبك يفتقر إلى أي من الوثائق الموشرة بالنجمة أعلاه، فيعتبر الطلب غير مقبول، وسيتم إعادة جميع وثائقك إليك بدون تأخير، بما في ذلك رسوم الطلب،. (مدونة/قانون التأشيرات، المادة 19:3)

إشعار مهم :إن مجرد تقديم الوثائق المذكورة لا يضمن بالضرورة إصدار/منح التأشيرة، حيث يتم إجراء تقييمات فردية لكل حالة.

Version date: 12 Jan. 25